

BROADWELL PARISH COUNCIL

Minutes of Broadwell Parish Council Meeting held Wednesday July 1st 2026

Broadwell Village Hall, Millbrook Ley

Present: Cllrs Kate Burtonwood (Chair for the meeting), Emma Ashton, Harry Kenner, Laurie Wilcox

Attending: Clerk Jane Carter, District Cllr David Cunningham, County Cllr Daryl Corps, 2 Members of the Public

Apologies: Cllrs Tony Leonard and Rebecca Ross

Minute	AGENDA ITEMS
260701/1	Election of Chair for the Meeting and Apologies: In the absence of Cllr Leonard, Cllr Burtonwood was elected Chair for the meeting. Apologies were received and accepted from Cllrs Leonard and Ross. Cllr Tweddle-Kearney was absent.
260701/2	Declarations of Interest: No declarations of interest were made on items on the agenda. It was noted that Cllr Burtonwood, having been absent from the previous meeting, would sign her Declaration of Acceptance of Office of Vice Chair
260701/3	Approval of Minutes of the Annual Parish Council Meeting held May 6th 2026: APPROVED as a true record.
260701/4	Reports from Cotswold District and Gloucestershire County Councillors: Local Plan: District Cllr Cunningham reported the Council had lost a further appeal relating to 54 houses at Lechlade, and that more speculative applications are expected in areas previously considered unsuitable. The emerging Local Plan will have its first airing at the Overview and Scrutiny Committee on August 3rd, before going to Cabinet and then Full Council. Waste and Recycling: The 24 district bring-bank sites are to be decommissioned by the end of the year, with cardboard and paper moving into a single collection bin. Kerbside collection of soft plastic film is planned from April 2027, with residents providing their own receptacle. General waste bins will be reduced from 80 to 60 litres, replaced on an ad hoc basis as they wear out. Planning — additional items: A listed building consent application for repairs to the bothy at the Manor (previously approved works not carried out) was noted; no objection. The Grange Lodge application to revert from commercial use to residential/ancillary accommodation was considered straightforward; no objection. Fosseway Farm appeal: The Dutch barn appeal (25/03611/AGPA) was ALLOWED, the Inspector having found the north-east corner siting substantially screened by existing vegetation from views from the vale and the National Landscape. Any change to siting or materials would require a fresh application. Local Government Reorganisation: A decision is awaited on July 16th. Following recent decisions for Norfolk and Suffolk, a single Gloucestershire unitary authority now looks unlikely, with a Greater Gloucester option (grouped with the Forest of Dean) considered more probable. Sydenham Farm (previous action): District Cllr Cunningham confirmed the planning officer has completed a site visit and will report with a recommendation this week. Community Speed Watch: County Cllr Corps reported that County funding for new Community Speed Watch schemes has been withdrawn; staff support for the existing scheme continues at a reduced level. Village Gateway signage: Cllr Corps is checking for residual funding within the former Local Highways Fund to assist the parish's signage budget; a response from the Highways Manager is awaited. Local Transport Plan: A county consultation is under way. The 801 bus timetable has been realigned with train arrivals at Moreton-in-Marsh; Cllr Corps has asked whether buses will wait for delayed trains and awaits confirmation.

	Highways works: Carriageway patching works have been notified for overnight between August 19th and 26th (names of roads to be confirmed); Cllr Corps to ensure appropriate signage is in place. Fire and Rescue: The County Fire and Rescue Scrutiny Committee is reviewing local fire cover in light of possible LGR changes.
260701/5	Public Forum: Village Gates: A resident queried why gates were proposed for only two of the village's four entrances, referencing the recent community survey in which speeding was a prominent concern, and suggested the parish fund all four if county funding covered only two. Livestock movement: A resident raised concerns that gates could cause difficulties for livestock and traffic movement at the affected locations. Cost and alternatives: A resident objected to the gates on cost and visual grounds, suggesting verge cutting and hedge/branch trimming as a natural traffic-calming alternative, and raised concerns about the accessibility and timing of the earlier community survey. Members noted the comments made and confirmed that any gate siting would require Highways approval, with funding options to be considered further under item 11.
260701/6	Land Registry: Verges have been removed. Of the three parcels proposed for registration, the old green and the adjoining pond are to be registered as a single parcel rather than two separate parcels. Maintenance responsibility for the boundary wall near the pub is likely to rest with the brewery. A final meeting to be arranged with the appointed consultant.
260701/7	Playground Equipment: Safety inspection report received; no issues identified. NOTED.
260701/8	Defibrillator: i. Grant application: The application to the British Heart Foundation was unsuccessful in the first funding round. A further application will be submitted for the September 1st intake.
260701/9	Mowing Arrangements 2026: Risk assessment and volunteer register reviewed and accepted; to be renewed annually. NOTED
260701/10	Fox Pub Car Park: i. Lease payment: Payment for the next five years' lease noted as received. Members discussed ongoing resident concerns about parking availability, and a suggestion that part of the area be repurposed for seating with parking relocated elsewhere. Agreed this is not currently a project for the parish council to initiate, though the matter should continue to be monitored.
260701/11	Highways and Village Maintenance: 1) Site meeting with Highways Officers: A resident's flooding concern, raised at the Annual Meeting, remains unresolved. The Clerk will escalate via the Highways Council email route, in liaison with Cllr Corps. 2) Village Gates: Cost estimate obtained by the Clerk. Approximately £1,500 was previously indicated as available; Cllr Corps is checking for further funding via the former Local Highways Fund. 3) Repainting of phone box: Completed.
260701/12	Governance: Standing Orders, Financial Regulations, Financial Risk Assessment/Risk Management Policy, and the General and Earmarked Reserves Policy were reviewed. No changes required. APPROVED as they stand.
260701/13	Finance: i. Bank statements (as circulated): APPROVED ii. Bank reconciliation (as circulated): APPROVED iii. Payments and receipts (as circulated): APPROVED

	iv. Transfer of reserves: AGREED to place £10,000 of reserves in a Cambridge & Counties one-year fixed-rate business bond at 4.45% gross interest. Funds remain accessible on request, though interest would be forfeited on early withdrawal. v. Regular standing items 2026/27: Clerk's salary and HMRC, ICO licence, Zurich insurance, and Kubota insurance — APPROVED.
260701/14	Planning Matters: i. 25/03611/AGPA Dutch barn Fosseyway Farm, Broadwell Road: APPEAL ALLOWED. ii. 26/01817/FUL Reversion of Grange Lodge from commercial to residential/ancillary use: No objection. iii. Listed building consent Repairs to the bothy, the Manor: No objection. iv. No further applications had been received following publication of the agenda.
260701/15	Cotswold District Local Plan Consultation: i. Biodiversity survey: A baseline habitat and ecosystem services survey has been carried out; the report is awaited. ii. Next actions: Findings are expected to feed into the Broadwell Village Plan. NOTED.
260701/16	Broadwell Village Plan Working Group: The community survey (26 responses) has been completed. A summary is being finalised for distribution to all households, with a detailed report to be made available on request and via the website. Supporting pieces on the history of Broadwell and on local ecology are also being drafted. A public village meeting will be held to seek consensus before the Working Group brings the Plan to Council for formal adoption, anticipated at the September meeting, followed by registration with Cotswold District Council.
260701/17	For Information Only: The Clerk's probation period had ended . The contract would be finalised and signed. No other matters were raised.
260701/18	Next Meeting: Wednesday September 2nd 2026.

Approved By _____ Date _____